



# Attention Small Business Owners!

You are invited to attend a workshop on

## *“How to Obtain a GSA Federal Supply Schedule Contract”*

Sponsored by

The U.S. General Services Administration

In partnership with

The U.S. Small Business Administration

The Rochester Procurement Technical Assistance Center (PTAC)

- GSA contracting personnel will provide an in-depth solicitation overview.
- Representatives from the government will be on hand to answer questions and provide one-on-one counseling.

***Wednesday, November 3<sup>rd</sup>, 2004***

**PTAC Headquarters - Rochester Business Alliance, 150 State Street, Rochester NY  
3<sup>rd</sup> Floor Training Center  
Free Admission!**

**Please choose ONE session to attend:**

**9am- 12pm morning session (Please arrive at 8:30am to sign in)**

**OR**

**1pm- 4pm afternoon session (Please arrive at 12:30pm to sign in)**

***Register soon since there is limited seating for each workshop. Please be sure to specify if you would like to attend the morning or afternoon session.***

***To register, please forward your name, company name, address (including zip code) and phone number to the following email address: [R2.SBUC@gsa.gov](mailto:R2.SBUC@gsa.gov) by Monday, October 25<sup>th</sup>, 2004***

***If you need additional information, please email or call 212-264-8265.***

This program is extended to the public on a nondiscriminatory basis. All small businesses in any type of industry are invited to attend.